Phil Hawkins

(512) 906-4573 philhawkins221@gmail.com

EDUCATION

Savannah College of Art and Design — Atlanta, GA Master of Arts — Film and Television (2022-2024)

Vanderbilt University — Nashville, TN Bachelor of Arts — Cinema and Media Arts (2013-2017)

SPECIAL SKILLS

- composition +
 lighting
- camera operation
- editing/post-
- production
- visual effects
- video production
- film budgeting + scheduling
- pre-visualization
- development + ideation

AWARDS + ACCOLADES

- Austin Micro Film Festival (2023) Official Selection, Best Comedy Film (writer/director)
- Stareable Fest (2021) Official Selection (assistant director)
- Spotlight Film Awards (2020) Silver Award (writer/director)
- A Night of Misfit Films Festival (2020) Official Selection (writer/director)
- International SciFi & Fantasy Film Festival (2020) Official Selection, Semi-Finalist (writer/ director)

TECHNICAL PROFICIENCIES

- Cameras: Canon C/XC/M, Sony Alpha, RED Komodo
- Lighting: Nanlite, Aputure, Amaran, ARRI
- Editing: Adobe Creative Cloud, Avid Media Composer, DaVinci Resolve
- Production: Final Draft, Breakdown Express, Movie Magic Scheduling, FilmFreeway, iMDBPro

PROFESSIONAL EXPERIENCE

Untitled Entertainment

Administrative Assistant — Atlanta, GA (2020–present)

- Write full coverage for prospective screenplays complete with logline, character breakdowns, summary/analysis, and commercial evaluation.
- Compile portfolios for represented talent by researching body of work on media aggregators including IMDbPro.
- Create sample reels showcasing represented talent by recording and editing selections from completed works.
- Conduct casting research of latest available roles and send casting submissions on behalf of talent using Breakdown Express.
- Manage licensed content involving represented talent for casting or hiring purposes using the Wide Orbit Program.
- Stay up to date on latest industry news in trade publications including Deadline, Hollywood Reporter, and Variety.

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PROFESSIONAL EXPERIENCE (cont.)

Action Show Studios

Producer — Atlanta, GA (2019–present)

- Direct budgeting and staffing throughout projects on behalf of clients to narrowly tailor production to their needs and expectations.
- Assist clients with concept generation, conduct research on topics, and write material for production.
- Lead casting efforts, posting role breakdowns on online forums; liaison to talent before and during production.
- Generate marketing material such as trailers and social media content to create a business profile for the client.
- Deliver completed products to distributors using FilmFreeway.

Assistant Director - Atlanta, GA (2017-present)

- Manage productions with over thirty crew members for cinematic projects, event recordings, and commercials.
- Collaborate directly with directorial staff to manage talent time and ensure efficient use of time on set.
- Generate and distribute necessary correspondence between productions and crew such as schedules, call sheets, releases, etc.
- Assist with on-set production decisions regarding hardware and equipment for lighting and sound.

Deloitte

Senior Consultant — Atlanta, GA (2017–2019)

- Developed strategic solutions for Fortune 100 firms to overcome technological challenges facing our clients with the Application, Modernization, & Innovation unit.
- Delivered across the full range of activities in the strategy development process such as problem definition, business case development, and executive communication
- Facilitated working sessions with clients to drive the business towards tactical solutions that accomplish business objectives.
- Structured management of workstreams and engagements, including the coaching and development of junior team members
- Implemented organizational tools which ensure alignment to compliance requirements directed by the client.